

# Calhoun Community High School

15 Arbor Street

Battle Creek, MI 49015

(269) 565-2460; Fax (269) 565-2468

August 3, 2018

Dear Student and Parents:

Greetings,

It’s hard to believe we are into the month of August and planning to start a brand new school year. If you’re seeing this newsletter it is because we have you enrolled for 2018-19. Some of you are returning and some of you are new enrollees. Either way, we’re sure you are probably anxious to see what’s new, get your schedules, and get started. We are excited to see you all back here again real soon! Throughout this newsletter I will highlight some of the new things to expect this year as well as share some important information. Please read this thoroughly as you prepare to embark on what we hope is your best school year yet! It’s a great day to be at CCHS and we’re so glad to have you as our student.

Sincerely,





Tim Allard, Superintendent

tallard@calhounhs.org

**Important dates:**

**Tuesday, August 28th ~** Open House from 5p.m. to 7:00p.m. We hope to have all schedules ready.

**Monday, September 3rd ~** No School - Labor Day

**Tuesday, September 4th** ~ First day of school **½ Day A.M. Only ~** 8:00a.m. – 10:55 a.m.

A.M. ½ Day Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| 1st hour | 8:00:00 AM | 8:40:00 AM | 50 |
| Passing | 8:40:00 AM | 8:45:00 AM | 5 |
| 2nd hour | 8:45:00 AM | 9:25:00 AM | 50 |
| Passing | 9:25:00 AM | 9:30:00 AM | 5 |
| 3rd Hour | 9:30:00 AM | 10:10:00 AM | 50 |
| Passing | 10:10:00 AM | 10:15:00 AM | 5 |
| 4th Hour | 10:15:00 AM | 10:55:00 AM | 50 |



Fall 2018 Portrait Date: September 11th a.m.

Retake Date: October 24th p.m.

We will hand out picture forms once school starts.

**USE OF TELEPHONES/ELECTRONIC DEVICES AT SCHOOL ![C:\Users\tallard\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\WLVMCMN2\cell-phone-ban[1].png]()**

**Use of cell phones/electronic devices at school during instructional time is prohibited.** While it is understood that students may have cell phones and electronic devices, they have been found to be a serious distraction in the classroom. Should there be a need for electronic research or word processing in the classroom, the district will provide the necessary device. Students may use their cell phones in school during lunch and passing time for appropriate purposes. Students may face more serious disciplinary action if a cell phone or other electronic device is used for inappropriate purposes such as harassing/threatening calls or text messages. **Staff members have the right to confiscate personal electronic devices and may return them to students after class or turn them into the office.**

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**Reminder:**

What’s new at CCHS?

* There have been very few staff changes over the summer. The only change is our new Chemistry/Biology teacher, Mr. Zoellick. Please take a minute to say hello at the Open House.
* All student vehicles must be registered in the office and have a visible parking pass/sticker displayed.

Applications for student parking can be found in the main office.

* Any student needing a bus pass for the city buses should see Mrs. Reid or Mrs. Wilsey as soon as possible.
* This year you will see that we have a shortened school calendar. Graduation will be held on May 30th and the last day of school is May 31st. This is to help us prepare for the move into our new school building (more info to come...).  Because of this, we have less time off during Thanksgiving Break, Christmas Break, and no Mid-Winter Break. Please be sure to hang the school calendar in a spot that can be easily referenced.
* CCHS now has a Student Closet located in the library. Any student in need of clothing or accessories, such as belts, etc. please see Mrs. Edwards in room 2.
* A new CCHS baby! Congratulations to Ms. Russell on the birth of her beautiful baby girl in the Spring. We know it’s difficult to leave her angel every day to come to school but we are so happy to have her back!

**New to the student handbook this year:**

**Absence Policy:**

Students at CCHS are expected to attend class every day. However, situations do occur where a student has to be absent from school. The student has the responsibility to:

1. Notify CCHS staff in advance in all pre-planned, non-emergency situations.
2. Telephone the school ion all other cases to provide the reason for the absence, call (269) 565-2461.
3. Provide written documentation within two school days of his/her return to school.
4. The same notification and documentation must be made to the CACC, Cosmetology School, or other approved training sites.
5. Students may request work if they have an extended absence (more than two days) teachers have 24 hours to provide that work.

Students are allowed no more than **FOUR** absences, excused or unexcused, per quarter. Students with six or more absences may be required to meet the superintendent, teacher(s), and a parent to discuss a plan to prevent potential loss of credit.

**The first step of being successful in school is being there. We cannot help you if you are not present.**

**Open House**

Open house is Tuesday, August 28th from 5p.m. ~ 7:00p.m. Please try to attend and bring your parent(s) or guardian. A light snack and cold drinks will be served. While at open house you can ask questions, pick up your schedule, and chat with your teachers.

See you on August 28th

**It’s a great day to be at CCHS**

**Parents ~ Get Involved!**

Studies show that one of the key factors to student success and achievement is parent involvement. At CCHS we are looking for parents to help chaperone field trips, volunteer around the school, participate on the school board, or get involved in other ways. High school students may act like they don’t want you around, but they really do. Also, make sure you access your student’s academic progress through our Skyward online grading system. Contact Mrs. Reid in the office for your log in information at 565-2460.

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# School Calendar

A school calendar is attached to this letter. Post it somewhere in your home and pay close attention to ½ days and days when school is closed.

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The school handbook can be found on our webpage at [www.calhounhs.org](http://www.calhounhs.org) Make sure you familiarize yourself with it.

**We are still enrolling!**

Do you have friends or family who want to finish their diploma but haven’t found the right school? Have them give us a call! 565-2460

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**SCHOOL DAY**

The school day will consist of four class blocks of approximately 85 minutes, five days per week.

**The school campus will be closed once school has begun.  Students who leave the building during first/second block and third/fourth block will not be re-admitted unless they have been at an excused doctor’s visit or other scheduled appointment with verification from the parent or have obtained staff permission before leaving the building.  They must come to the school office to be re-admitted to the building.  The campus will be open for lunch (35 minutes).  Students may leave during that time and return for their third block class.**

**There are no tardies after lunch.** The front doors are locked after lunch and no students are ***re-admitted*** to school without permission. If a student’s first arrival to school is after lunch (3rd block) then the 40 minute tardy policy applies.

Full Day Schedule

|  |  |  |  |
| --- | --- | --- | --- |
| 1st Hour | 8:00:00 AM | 9:25:00 AM | 85 |
| Passing | 9:25:00 AM | 9:30:00 AM | 5 |
| 2nd Hour | 9:30:00 AM | 10:55:00 AM | 85 |
| Passing | 10:55:00 AM | 11:00:00 AM | 5 |
| Lunch | 11:00:00 AM | 11:30:00 AM | 30 |
| 3rd Hour | 11:30:00 AM | 12:55:00 PM | 85 |
| Passing | 12:55:00 PM | 1:00:00 PM | 5 |
| 4th Hour | 1:00:00 PM | 2:25:00 PM | 85 |

**Calhoun Community High School**

**2017-2018 Calendar**

**September 4 First Day of School (a.m. 1/2 day for students)**

September 21 STUDENT SUPPORT DAY ~ Title I services available to students with poor grades/attendance. (Staff Development Day)

October 3 (**Wednesday)** Student Count Day – \*\*Please make sure your student attends for the full day\*\*

October 4 Parent/Teacher Conferences from 3:00-6:00 p.m.

October 5 STUDENT SUPPORT DAY ~ Title I services available to students with poor grades/attendance.

October 12 No School for students/staff – Fall Break. All return October 15th

November 2 End of 1st Quarter – STUDENT SUPPORT DAY

**November 5 First Day of 2nd Quarter (a.m. 1/2 day for students)**

November 19-23 No school – Thanksgiving Break. Students return on November 26th

December 6 Parent/Teacher Conferences from 3:00-6:00 p.m.

December 7 STUDENT SUPPORT DAY ~ Title I services available to students with poor grades/attendance (Staff Development Day)

December 20 STUDENT SUPPORT DAY ~ Title I services available to students with poor grades/attendance

December 21– January 4 Winter Break, students return January 7

January 11 STUDENT SUPPORT DAY ~ Title I services available to students with poor grades/attendance

January 14 No School - MLK Day.

January 25 End of 2nd Quarter – STUDENT SUPPORT DAY

**January 28 First Day of 3rd Quarter (a.m. 1/2 day for students)**

February 13 (**Wednesday)**  Student Count Day - \*\*Please make sure your student attends for the full day\*\*

February 21 Parent/Teacher Conferences from 3:00-6:00p.m.

February 22 STUDENT SUPPORT DAY ~ Title I services available to students with poor grades/attendance

March 14 STUDENT SUPPORT DAY ~ Title I services available to students with poor grades/attendance (Staff Development Day)

March 15 No school for students. (Staff Development Day)

March 22 End of the 3rd Quarter – STUDENT SUPPORT DAY

**March 25 First Day of 4th Quarter (a.m. 1/2 day for students)**

March 29-April 5 Spring Break, students return April 8th

April 9 SAT (11th graders and any 12th graders who have yet to take the test) – MUST ATTEND

April 10 Work Keys (11th grade) & PSAT (9TH & 10TH grades) – MUST ATTEND

April 11 Regular School for all students. MSTEP testing (11th grade) – MUST ATTEND

April 19 No school for students or staff

April 26 STUDENT SUPPORT DAY - Title I services available to students with poor grades/attendance (Staff Development Day)

May 9 Parent Conferences 3:00-4:00p.m. each day

May 10 STUDENT SUPPORT DAY - Title I services available to students with poor grades/attendance (Staff Development Day)

May 24 Last day for Graduating Seniors

May 27 No School – Memorial Day Holiday

May 30 Half Day (a.m.)--Graduation 7:00 p.m.--practice at 11:30a.m.

May 31 Half Day (a.m.)--Last Day of Classes--End of 4th Quarter

Please note that this calendar varies somewhat from other school districts.  Students attending the Calhoun Area Career Center and the School for Designing Arts will need to attend classes or make arrangements for days they are scheduled to attend there when CCHS is not in session.

The school calendar may need to be adjusted throughout the school year. Parents and students will be notified as those changes occur.

**Please call in all absences to the CCHS office at 565-2461**