

## Document 2

**BATTLE CREEK AREA LEARNING CENTER  
BOARD OF EDUCATION MEETING  
CALHOUN COMMUNITY HIGH SCHOOL  
15 ARBOR STREET  
BATTLE CREEK, MI 49015**

Tuesday, October 9, 2018 – 5:30 pm

1. **Call to Order**

At 5:33 p.m., Chairperson Rhonda Ostrander-Cook called the meeting to order. Attendance reflected the following:

**Present:** Rhonda Ostrander-Cook, Katherine Fox, Gilbert Ortiz, Terris Todd, Christy Chapin, Chuck Crider, Robin Kerr  
– Late

**Others Present:** Tim Allard - CCHS, Jessica Reid – CCHS, Dani Wilsey – CCHS, Becky Learman – CCHS, Derek Elliott – CCHS, Tim Morris – Bay Mills, Matthew Kelly & Kaitlyn Kloosterman – Plante & Moran

2. **Approval of Meeting Agenda**

Gilbert Ortiz motioned to approve the meeting agenda. Katherine Fox supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

3. **Public Comments on Agenda Items:**

None

4. **Approval of the minutes of the BCALC Board Meeting held on 9/11/18**

Chuck Crider recommended to change the date, Katherine Fox motioned to approve the minutes with the amended change.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

5. **Review and acceptance of the annual audit**

Plante Moran presented the board with the annual audit. A clean audit was presented with no findings. Terris Todd motioned to accept the audit as presented. Gilbert Ortiz supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

6. **Consent Agenda**

**A. Teacher/Administrator Evaluation Resolution**

A resolution of assurance that BCALC is conducting necessary teacher and administrator evaluations was presented. Discussion: Gilbert Ortiz questioned if AccessPoint will be performing teacher evaluations. Tim Allard will be performing them. Chuck Crider would like assurance that the evaluations are being performed. Mr. Allard will start putting information in the Superintendents report in June, 2019 so that the board is aware. Gilbert Ortiz motioned to approve the resolution, Christy Chapin supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried.*

**B. Enrollments & Losses**

Enrollments and losses as reviewed

BCALC Board Secretary, Katherine Fox

*Rhonda Ostrander-Cook*  
Board Chair  
in lieu of Secretary

Date: \_\_\_\_\_

*11/13/18*

7. **Reports**

**A. Financial Report**

Financial reports were reviewed. The board was happy to find out that money was added to the fund balance.

**B. Building/Enrollment/Future of CCHS Discussion and documents to be shared at the meeting.**

Documents were reviewed with staff and board commentary.

**C. Superintendent's report**

Superintendent's report was reviewed.

**D. Bay Mills Report**

Nothing to report. Congratulations on successful audit, Bay Mills is in support.

8. **Board Member and Staff Commentary**

Discussion on building plans

9. **Public Comments**

None

10. **Adjournment**

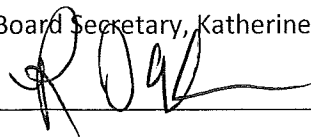
At 8:00 pm Gilbert Ortiz motioned to adjourn the meeting, Katherine Fox supported the motion.

*Ayes: 7*

*Nays: 0*

*Motion Carried*

BCALC Board Secretary, Katherine Fox



Date: \_\_\_\_\_

11/13/18