

**BATTLE CREEK AREA LEARNING CENTER  
BOARD OF EDUCATION MEETING  
CALHOUN COMMUNITY HIGH SCHOOL  
15 ARBOR STREET  
BATTLE CREEK, MI 49015**

Tuesday, November 13, 2018 – 5:30 pm

1. **Call to Order**

At 5:40 p.m., Chairperson Rhonda Ostrander-Cook called the meeting to order. Attendance reflected the following:

**Present:** Rhonda Ostrander-Cook, Gilbert Ortiz, Christy Chapin, Robin Kerr – Late

**Absent:** Katherine Fox – excused, Terris Todd – excused, Chuck Crider - excused

**Others Present:** Tim Allard - CCHS, Jessica Reid – CCHS, Dani Wilsey – CCHS, Pete Mathis – CCHS, Derek Elliott – CCHS, Niaomi Curtis – CCHS, Tracy Goodale – CCHS, Laurie Ruhstorfer – CCHS, Stacey Olsen – CCHS, Tim Morris – Bay Mills, Susan Keith – AccessPoint HR

2. **Public Comments on Agenda Items:**

Tim Allard introduced the guest, Susan Keith from AccessPoint HR

3. **Consent Agenda Discussion**

Tim Allard gave a quick overview of the reasoning behind direct hiring him. Susan Keith followed up with information regarding the board's options for MPSERS services. With a fee, they are able to provide payroll. The board is still responsible for reporting to MPSERS and will have to calculate contributions.

4. **AccessPoint Self Evaluation Tool**

Susan Keith gave the board information on their new self-evaluation tool.

5. **Reports**

**A. Superintendent's Report**

Superintendent's report was reviewed

**B. Annual Report from BMCC**

The board reviewed the annual report sent by BMCC

**C. Building update**

Tim Allard reviewed the building updated as stated in the Superintendent's report

**D. Enrollments and Losses**

Enrollments and losses were reviewed by Jessica Reid. It looks like the total FTE claimed this fall will be 160. There is a possibility that 6.0 FTE could be deducted for CACC kids. Tim Allard reviewed honor roll and perfect attendance information. This quarter had the highest number of students on Honor Roll and Perfect Attendance that he has seen since working here.

**E. Financial Report**

The financial report was reviewed. With the amount of money that was put in the fund balance, Tim requested that the board consider bonuses again this year. Because of the building situation, the board would like to wait until after a building is secure to evaluate if it is fiscally feasible.

6. **Approval of Meeting Agenda**

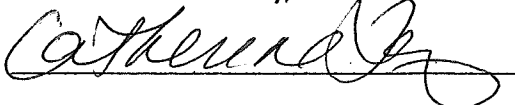
There were no additions or deletions to the agenda, it is out of order though. Gilbert Ortiz motioned to approve the meeting agenda. Robin Kerr supported the motion.

*Ayes: 4*

*Nays: 0*

*Motion Carried*

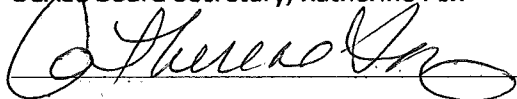
BCALC Board Secretary, Katherine Fox



Date: 12/11/18

7. **Approval of the minutes of the BCALC Board Meeting held on 10/9/18**  
Robin Kerr motioned to approve the minutes with the recommendation of changing the date to 10/19/18., Christy Chapin supported the motion with the amendment.  
*Ayes: 4*  
*Nays: 0*  
*Motion Carried*
8. **Consent Agenda**  
A. Resolution to hire superintendent directly and contribute to MPSERS  
Gilbert Ortiz motioned to hire the Superintendent directly, Christy Chapin supported the motion.  
*Ayes: 4*  
*Nays: 0*  
*Motion Carried*  
B. Member Contribution Resolution  
Christy Chapin motioned to approve the resolution, Robin Kerr supported the motion.  
*Ayes: 4*  
*Nays: 0*  
*Motion Carried*  
C. Service Agreement Addendum from AccessPoint
9. **Board Member and Staff Commentary**  
Dani Wilsey asked the board if they knew if the Lakeview Alt. kids would be able to play sports. The members attending the meeting with Blake Prewitt did not ask but don't see that being something that would attract the students
10. **Public Comments**  
None
11. **Adjournment**  
At 6:59 pm Christy Chapin motioned to adjourn the meeting, Robin Kerr supported the motion.  
*Ayes: 4*  
*Nays: 0*  
*Motion Carried*

BCALC Board Secretary, Katherine Fox



Date: 12/10/18