

Approved
~~DRAFT/Proposed~~
**BATTLE CREEK AREA LEARNING CENTER
BOARD OF EDUCATION MEETING
CALHOUN COMMUNITY HIGH SCHOOL
15 ARBOR STREET
BATTLE CREEK, MI 49015**

Tuesday, May 14, 2019 – 5:30 pm

1. **Call to Order**

At 5:42 p.m., Chairperson Rhonda Ostrander-Cook called the meeting to order. Attendance reflected the following:

Present: Robin Kerr, Gilbert Ortiz, Christy Chapin, Katherine Fox, Rhonda Ostrander-Cook

Absent: Terris Todd – excused, Chuck Crider – excused

Others Present: Tim Allard - CCHS, Jessica Reid – CCHS, Rob Heuermann – CCHS, Julie Seifke – CCHS, Les Albert – BMCC, Tim Morris - BMCC

2. **Approval of Meeting Agenda**

There were no additions or deletions to the agenda. Gilbert Ortiz motioned to approve the meeting agenda. Katherine Fox supported the motion.

Ayes: 5

Nays: 0

Motion Carried

3. **Introduction of Guests:**

Julie Seifke presented the board with an article from the BC Shopper. The article was about CCHS students that participated in the 10 week Career Training Camp course, led by Todd “T.J.” Duckett.

4. **Public Comments on Agenda Items:**

None

5. **Approval of the minutes of the BCALC Board Meeting held on 4/9/19**

There were no additions or deletions to the minutes. Gilbert Ortiz motioned to approve the minutes, Katherine Fox supported the motion.

Ayes: 5

Nays: 0

Motion Carried

6. **Consent Agenda**

A. Approve the Draft board list for 2019-2020

There are 2 board members traveling frequently and one taking classes. As of right now, the board agreed to work around other board member’s schedules. Corrections were given to Tim Allard for phone numbers, emails, and address that were incorrect in the draft list.

7. **Items Requiring Action by the Board**

A. Tim Allard went over the amended budget. Katherine Fox motioned to accept the 2nd Amended Budget. Robin Kerr supported the motion.

Ayes: 5

Nays: 0

Motion Carried

B. The board was presented with the CISD Co-Op Agreement for Technology Support. Gilbert Ortiz motioned to allow Tim Allard to sign the agreement. Christy Chapin supported the motion.

Ayes: 5

Nays: 0

Motion Carried

BCALC Board Secretary, Katherine Fox



Date: 6/11/19

- C. The board members discussed the board member renewal during the consent agenda.
- D. The building update was done in conjunction with the Superintendent's report. Demo has begun, asbestos was found in the tile and Tim is currently working with a company to come up with options to remedy the situation, There will be a tenant meeting at the Burma Center on Wednesday to put an Emergency Preparedness Plan into action.
- E. Enrollment and losses were reviewed.

8. Reports

A. Superintendent's Report

Reviewed during the building update

B. Bay Mills Report

None

C. Financial Report

Reviewed

9. Closed session/Open Session

At 6:40 pm Katherine Fox motioned to go into closed session to discuss the Superintendent's evaluation. Gilbert Ortiz supported the motion.

Ayes: 5

Nays: 0

Motion Carried

At 7:35pm Katherine Fox motioned to return to open session. Gilbert Ortiz supported the motion.

Ayes: 5

Nays: 0

Motion Carried

After reading the staff's input, community input, and board input, the board found that Tim Allard is overall highly effective. The only improvement that could be made is with regards to student growth. Because of his hard work and dedication, the board authorized to give him a \$5000 bonus.

10. Board Member and Staff Commentary

Katherine Fox read a Thank You card from the Burma Center. CCHS students went over to the Burma Center to help them move boxes out of the areas that were to undergo construction.

11. Public Comments

None

12. Adjournment

At 7:46 pm Robin Kerr motioned to adjourn the meeting, Gilbert Ortiz supported the motion.

Ayes: 5

Nays: 0

Motion Carried

BCALC Board Secretary, Katherine Fox



Date: 6/14/19