

*Document 2*  
**BATTLE CREEK AREA LEARNING CENTER**  
**BOARD OF EDUCATION MEETING**  
**CALHOUN COMMUNITY HIGH SCHOOL**  
*765 Upton Ave*  
*Springfield, MI 49037*

Tuesday, October 15, 2019 – 5:30 pm

1. **Call to Order**

At 5:25 p.m., Chairperson Rhonda Ostrander-Cook called the meeting to order. Attendance reflected the following:

**Present:** Rhonda Ostrander-Cook, Katherine Fox, Gilbert Ortiz, Christy Chapin, Chuck Crider, Robin Kerr

**Absent:** Terris Todd - excused

**Others Present:** Tim Allard - CCHS, Jessica Reid – CCHS, Tim Morris – BMCC, Les Albert – BMCC, Matthew Kelly – Plante/Moran

2. **Approval of Meeting Agenda**

Katherine Fox motioned to approve the meeting agenda. Gilbert Ortiz supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

3. **Approval of the minutes of the BCALC Board Meeting held on 9/10/19**

Katherine Fox motioned to approve the minutes from 9/10/19. Robin Kerr supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

4. **Introduction of guests: 2018-19 Annual Audit**

Matt Kelly with Plante/Moran was welcomed by the board. A presentation of the annual audit showed that Capital outlay hit the fund balance. The fund balance was at 24% the year before and is now at 17% (the state average is 14%).

5. **Resolution to accept the Audit as presented**

Gilbert Ortiz motioned to accept the annual audit as presented. Christy Chapin supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried.*

6. **Resolution to adopt EOP**

Christy Chapin motioned to adopt the BCALC's Emergency Operations Plan (EOP). Katherine Fox supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

7. **Resolution to approve Teacher/Administrator Evaluation Warranty**

Chuck Crider motioned to approve the evaluation warranty (Danielson Model for teachers and MASA model for Administration), Robin Kerr supported the motion.

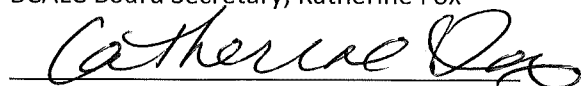
*Ayes: 6*

*Nays: 0*

*Motion Carried*

8. **Resolution to oppose the Governor's budget cut**

BCALC Board Secretary, Katherine Fox



Date: 11/12/19

Christy Chapin motioned to approve the resolution to oppose the Governor's budget cut, Chuck Crider supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

**9. Building Update**

As stated in the Superintendent's report, there are still some punch list items that need to be completed.

**10. Enrollment and Losses**

We have a guaranteed 147.5 FTE with the possibility of an additional 6 FTE gain from virtual learners. We will know more once all 4 weeks of 2-way communication are complete.

**Reports**

- A. Superintendent's Report** – As stated
- B. Bay Mills Report** – Thank you to Tim Allard and Jessica Reid for attending the 2019 Fall Leadership Conference at BMCC.
- C. Financial Report** – As stated

**11. Board Members and Staff Commentary**

Jessica Reid will be taking select kids on a field trip to a K-Wings game for Education Day at Wing Stadium on Oct 29 from 9:30am – 2 pm. She invited Board members along to chaperone. If interested, please contact her ASAP.

**12. Public Comments**

None

**13. Adjournment**

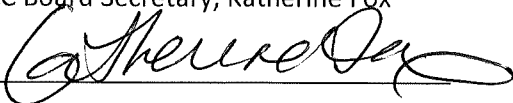
At 6:28 pm Robin Kerr motioned to adjourn the meeting. Christy Chapin supported the motion.

*Ayes: 6*

*Nays: 0*

*Motion Carried*

BCALC Board Secretary, Katherine Fox



Date: 11/12/19