

**BATTLE CREEK AREA LEARNING CENTER  
BOARD OF EDUCATION ORGANIZATIONAL MEETING  
CALHOUN COMMUNITY HIGH SCHOOL  
765 UPTON AVE  
SPRINGFIELD, MI 49037**

Tuesday, July 14, 2020 – 5:30 pm

At 5:39 pm Katherine Fox motioned for the BCALC Board of Education to suspend the regular board meeting to go into the Annual Organizational Meeting. Robin Kerr supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

**1. Call to Order**

At 5:40 p.m., Via Zoom, Rhonda Ostrander-Cook called the Organizational meeting to order. Attendance reflected the following:

**Present:** Rhonda Ostrander-Cook, Katherine Fox, Robin Kerr

**Absent:** Christy Chapin – excused, Gilbert Ortiz – Connectivity Issues

**Others Present:** Tim Allard - CCHS, Jessica Reid - CCHS, Les Albert – BMCC, Tim Morris - BMCC, Julie Seifke – CCHS, Tiffany Harris - CCHS

**2. Approval of Meeting Agenda**

Katherine Fox motioned to approve the meeting agenda. Robin Kerr supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

**3. Motion to nominate a temporary Chairperson**

Katherine Fox motioned to nominate Rhonda Ostrander-Cook as a temporary Chairperson. Robin Kerr supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

**4. Public comments**

None

**5. Slate of officers**

Katherine Fox motioned to keep the officers the same as in 2019-20. Robin Kerr supported the motion. The slate of officers is as follows:

Rhonda Ostrander-Cook – Chair

Gilbert Ortiz – Vice Chair

Katherine Fox – Secretary

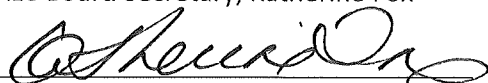
Robin Kerr – Treasurer

*Ayes: 3*

*Nays: 0*

*Motion: Carried*

BCALC Board Secretary, Katherine Fox



Date: 8/11/20

6. **Consent Agenda**

The consent agenda included the following resolutions to conduct business: **A** – BCALC board will comply with all laws, rules, and regulations; **B** – Approval for BCALC/CCHS to conduct business as a Charter; **C** – Authorizes BCALC Super to be signatory for direct transfer of funds from one account to another for the purposes of investing and A/P; **D** – Authorizes BCALC Super to act on behalf of Treasurer of the BCALC BOE to invest balances available in various funds permitted by Public Acts of MI; **E** -Authorizes BCALC Chairperson, Board treasurer, BCALC Super, and BCALC Admin Asst. to deposit and withdrawal on the district accounts; **F** – Appoints Saunders, Winter, McNeil as legal counsel for BCALC BOE for all matters; **G** – Designates 765 Upton Ave, Springport, MI 49037 as the “Registered Office” and Tim Allard, Superintendent as the “Registered Agent”; **H** – Appoints Plante-Moran as auditors; **I**– Establishes Comerica Bank as the Depository for both the GF and T&A accounts requiring two signatures from the names listed in part E. **J** – Designates BCALC Admin Assistant or designee as the person responsible for posting public notices of all BCALC Board Meetings for 2020/2021 school year. **K** – Designates BCALC Superintendent or designee as FOIA official.

Robin Kerr motioned to adopt the consent agenda as amended. Katherine Fox supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

7. **Items requiring action by the board (including discussion and action)**

**A. Resolution of BCALC for Account Designation and Signatory Authority**

No further action needed

**C. Revised board list**

The board list was revised removing Terris Todd. Robin Kerr motioned to adopt the board list with amendments. Katherine Fox supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

8. **Organizational Meeting Adjournment**

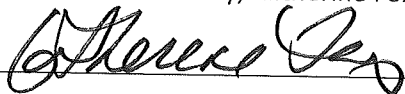
At 5:54 pm Katherine Fox motioned to adjourn the Organizational meeting, Robin Kerr supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

BCALC Board Secretary, Katherine Fox

  
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Date: 8/14/20