

**Document 2**  
**Approved ~ DRAFT**  
**Proposed Minutes**  
**BATTLE CREEK AREA LEARNING CENTER**  
**BOARD OF EDUCATION REGULAR MEETING**  
**CALHOUN COMMUNITY HIGH SCHOOL**  
**765 UPTON AVE**  
**SPRINGFIELD, MI 49037**

Tuesday, November 10, 2020 – 5:30 pm

1. **Call to Order**

At 5:31 p.m., Vice Chairperson Gilbert Ortiz called the meeting to order. Attendance reflected the following:

**Present:** Robin Kerr (via Zoom), Gilbert Ortiz, Katherine Fox

**Absent:** Christy Chapin – excused, Rhonda Ostrander-Cook - excused

**Others Present:** Tim Allard - CCHS, Jessica Reid – CCHS, Kati Ferris – CCHS (via Zoom), Tiffany Harris – CCHS (Via Zoom), Derik Elliott – CCHS, Matt Kelley – Plante/Moran (via Zoom), Charles Sportel – Plante/Moran (via Zoom)

2. **Public Comments on Agenda**

None

3. **Introduction of guests**

Tim Allard introduced the financial auditing team from Plante/Moran.

4. **Approval of resolution regarding Open Meetings Act**

Robin Kerr motioned to adopt the resolution, Katherine Fox supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

5. **Approval of Meeting Agenda**

Robin Kerr motioned to approve the meeting agenda. Katherine Fox supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

6. **Approval of the minutes of the Regular Board Meeting held on 10/13/20**

Katherine Fox motioned to approve the regular minutes, Robin Kerr supported the motion.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

7. **Annual Audit presented by Plante/Moran**

Robin Kerr motioned to accept the annual audit as presented. Katherine Fox supported the motion.

*Ayes: 3*

*Nays: 0*

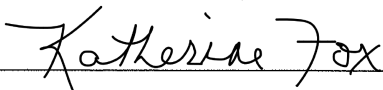
*Motion Carried*

8. **Extended Learning Plan COVID-19 Preparedness Plan**

Robin Kerr motioned to adopt the preparedness plan changing from in person support to virtual learning support from Nov 30 – Dec 9. The targeted return to in person learning date will be Dec 10 but will be re-evaluated at the board meeting scheduled for Dec 8. Katherine Fox supported the motion.

*Ayes: 3*

BCALC Board Secretary, Katherine Fox



Date: 12-09-20

*Nays: 0*  
*Motion Carried*

9. **Enrollment/Losses**

As stated. Fall Count's FTE was certified at 134.75

**Reports**

**A. Superintendent's Report**

Report was reviewed

**B. Bay Mill's Report**

Les is doing much better. Karen Carrick has replaced Megan Ringuette as Compliance & Governance Specialist.

**C. Financial Report**

Financial statement was reviewed.

**D. Superintendent Search**

Gilbert Ortiz will set up a zoom soon between 1:30 – 3:30 for the Superintendent committee meeting.

10. **Board Member and Staff Commentary**

Tim Allard acknowledged Jessica Reid for an article that was written about her in the MASSP newsletter.

11. **Public Comments**

None

12. **Adjournment**

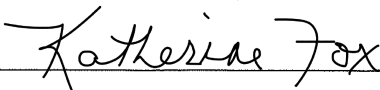
At 6:54 pm Katherine Fox motioned to adjourn the meeting, Robin Kerr supported the motion. The next board meeting will be held December 8, 2020 at 5:30pm.

*Ayes: 3*

*Nays: 0*

*Motion Carried*

BCALC Board Secretary, Katherine Fox

  
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Date: 12-09-20